



एनटीपीसी लिमिटेड

(भारत सरकार का उद्यम)

NTPC Limited

(A Govt. of India Enterprise)

केन्द्रीय कार्यालय/ Corporate Centre

Ref. No.: 01: SEC: LA-1

Dated: August 21, 2017

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| (i) Manager Listing Department National Stock Exchange of India Limited "Exchange Plaza" Bandra- Kurla Complex Bandra(E), Mumbai-400 051 | (ii) General Manager Department of Corporate Services Bombay Stock Exchange Limited Floor 25, Phiroze Jeejeebhoy Towers Dalal Street Mumbai-400 001 |
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Sub.: Annual Report for 41st Annual General Meeting and Closure of Register of Members and Share Transfer Books

Dear Sir,

41st Annual General Meeting of the Members of the Company will be held on **Wednesday, September 20, 2017 at 10.30 A.M. at Manekshaw Centre, Parade Road, New Delhi – 110010.**

Pursuant to Part A (A 12) of Schedule III to Regulation 30 and Part B (A 15) of Schedule III to Regulation 51 (2) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, a copy of the Annual Report of the Company for the year 2016-17, containing the Notice of the Annual General Meeting scheduled to be held on **Wednesday, September 20, 2017**, Financial Statements for the year ending March 31, 2017, Independent Auditors' Report thereon, Directors' Report are enclosed for your reference and record. The same is also being e-mailed to NSE and BSE at annualreports@nse.co.in and corp.relations@bseindia.com respectively and uploaded on NEAPS and BSE Listing Centre.

Pursuant to Regulation 42 (1) of the aforesaid Regulations and Section 91 of the Companies Act, 2013, it is hereby intimated that the Register of Members and Share Transfer Books of the Company will remain closed from September 9, 2017 to September 20, 2017 (both days inclusive). The final dividend on equity shares, as recommended by the Board of Directors, if declared at the Annual General Meeting, will be paid on September 29, 2017 to the Members whose names appear on the Company's Register of Members on September 20, 2017 in respect of physical shares. In respect of dematerialized shares, the dividend will be payable to the "beneficial owners" of the shares whose names appear in the Statement of Beneficial Ownership furnished by National Securities Depository Limited and Central Depository Services (India) Limited as at the close of business hours on September 8, 2017.

This is also to inform that remote e-voting period will commence on September 16, 2017 (9:00 a.m.) and will end on September 19, 2017 (5:00 p.m.). During this period, only those members of the Company, holding shares either in electronic or physical mode, as on the cut-off date i.e. September 13, 2017, shall be entitled to cast their vote electronically or by means of ballot paper at the AGM venue.

Thanking You,

Yours faithfully,

(K.R. GUPTA)

Company Secretary &
Compliance Officer

Encl: as above

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| CC: (i) National Securities Depository Ltd. Trade World, 4 th Floor Kamala Mills compound Senapathi Bapat Marg Lower Parel, Mumbai-400 013 | (ii) Central Depository Services (India) Limited Phiroze Jeejeebhoy Towers 28 th Floor, Dalal Street Mumbai-400 023 |
| (iii) General Manager Karvy Computershare Pvt. Ltd Plot No.17 to 24, Vithalrao Nagar Madhapur, Hyderabad-500081 | (iv) IL&FS Trust Company Limited IL&FS Financial Centre, Plot C- 22; Block G Bandra- Kurla Complex, Bandra (East) Mumbai Maharashtra- 400051 |
| (v) IDBI Trusteeship Company Limited Asian Bldg., Ground Floor, 17, R. Kamani Marg, Ballard Estate, Mumbai -400001 | |

पंजीकृत कार्यालय : एनटीपीसी भवन, स्कोप काम्पलेक्स, 7, इन्स्टीट्यूशनल एरिया, लोधी रोड नई दिल्ली-110003

कार्पोरेट पहचान नम्बर : L40101DL1975GOI007966, टेलीफोन नं.: 011-24387333, फॅक्स नं.: 011-24361018, ईमेल: ntpccc@ntpc.co.in, वेबसाइट: www.ntpc.co.in

Registered Office : NTPC Bhawan, SCOPE Complex, 7 Institutional Area, Lodi Road, New Delhi-110003

Corporate Identification Number : L40101DL1975GOI007966, Telephone No.: 011-24387333, Fax No.: 011-24361018, E-mail : ntpccc@ntpc.co.in

Website : www.ntpc.co.in