



एनटीपीसी लिमिटेड

(भारत सरकार का उद्यम)

**NTPC Limited**

(A Govt. of India Enterprise)

केन्द्रीय कार्यालय/ Corporate Centre

Ref. No.: 01: SEC: LA-1

Dated: 22.07.2019

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| <b>(i) Manager</b><br>Listing Department<br>National Stock Exchange of India<br>Limited<br>"Exchange Plaza" Bandra- Kurla<br>Complex<br>Bandra(E),<br>Mumbai-400 051 | <b>(ii) General Manager</b><br>Department of Corporate Services<br>Bombay Stock Exchange Limited<br>Floor 25, Phiroze Jeejeebhoy Towers<br>Dalal Street<br>Mumbai-400 001 |
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**Sub.: Annual Report for 43<sup>rd</sup> Annual General Meeting and Closure of Register of Members and Share Transfer Books**

Dear Sir,

43<sup>rd</sup> Annual General Meeting of the Members of the Company will be held on **Wednesday, August 21, 2019 at 10.30 A.M. at Manekshaw Centre, Parade Road, New Delhi – 110010.**

Pursuant to Regulation 34 (1) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, a copy of the Annual Report of the Company for the year 2018-19, containing the Notice of the Annual General Meeting scheduled to be held on **Wednesday, August 21, 2019**, Financial Statements for the year ending March 31, 2019, Independent Auditors' Report thereon, Directors' Report are enclosed for your reference and record. The same is also being e-mailed to NSE and BSE at [annualreports@nse.co.in](mailto:annualreports@nse.co.in) and [corp.relations@bseindia.com](mailto:corp.relations@bseindia.com) respectively and uploaded on NEAPS and BSE Listing Centre.

The Company had issued the addendum dated 18.07.2019 to the above Notice of AGM for withdrawal of Agenda Item No. 5 pertaining to appointment of Shri Anurag Agarwal (DIN: 01360908) as Government Nominee Director pursuant to letter No. 2/4/2019-Adm.II dated July 12, 2019 of Ministry of Power. All the remaining items have been re-numbered accordingly. The notice of AGM dated 08.07.2019 be read in conjunction with addendum dated 18.07.2019.

Pursuant to Regulation 42 (1) of the aforesaid Regulations and Section 91 of the Companies Act, 2013, it is hereby intimated that the Register of Members and Share Transfer Books of the Company will remain closed from August 15, 2019 to August 21, 2019 (both days inclusive) for the purpose of determining the eligibility of dividend to the shareholders. The final dividend on equity shares, as recommended by the Board of Directors, if declared at the Annual General Meeting, will be paid on September 3, 2019 to the Members whose names appear on the Company's Register of Members on August 21, 2019 in respect of physical shares. In respect of dematerialized shares, the dividend will be payable to the "beneficial owners" of the shares whose names appear in the Statement of Beneficial Ownership furnished by National Securities Depository Limited and Central Depository Services (India) Limited as at the close of business hours on August 14, 2019.

This is also to inform that remote e-voting period will commence on August 18, 2019 at 9:00 A.M. (IST) and ends on August 20, 2019 at 5:00 P.M. (IST). During this period, only those members of the Company, holding shares either in electronic or physical mode, as on the cut-off date i.e. August 14, 2019, shall be entitled to cast their vote.

The proof of commencement of dispatch of the annual report to the shareholder is also enclosed herewith.

Thanking You,

Yours faithfully,

*Nandini Sarker*

**(N. SARKAR)**  
**Company Secretary &**  
**Compliance Officer**

Encl: as above

CC:

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| <b>(i) National Securities Depository Ltd.</b><br>Trade World, 4 <sup>th</sup> Floor<br>Kamala Mills Compound<br>Senapathi Bapat Marg,<br>Lower Parel, Mumbai-400 013 | <b>(ii) Central Depository Services (India) Limited</b><br>Phiroze Jeejeebhoy Towers<br>28 <sup>th</sup> Floor, Dalal Street<br>Mumbai-400 023                                                               |
| <b>(iii) Executive Director</b><br>Alankit Assignments Limited<br>Alankit Heights,<br>1E/13 Jhandewalan Extension,<br>New Delhi - 110055                              | <b>(iv) Vistra ITCL (India) Ltd. (Formerly known as IL&amp;FS Trust Company Limited)</b><br>The IL&FS Financial Centre,<br>Plot No. C-22, G-Block, Bandra – Kurla Complex, Bandra (East),<br>Mumbai – 400051 |

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| <p><b>(v) IDBI Trusteeship Company Limited</b><br/>Asian Bldg., Ground Floor, 17, R. Kamani Marg, Ballard Estate, Mumbai -400001</p>                                               | <p><b>(vi) Axis Trustee Services Ltd.</b><br/>GDA House, Plot No. 85, Axis House, Bombay Dyeing Mills Compound, Pandurang Budhkar Marg, Worli, Mumbai- 400 025</p> |
| <p><b>(vii) Karvy Fintech Private Limited</b><br/>Karvy Selenium Tower B, Plot No. 31 &amp; 32, Gachibowli Financial District, Nanakramguda, Serilingampally, Hyderabad-500008</p> |                                                                                                                                                                    |