



एनटीपीसी लिमिटेड

(भारत सरकार का उद्यम)

NTPC Limited

(A Govt. of India Enterprise)

केन्द्रीय कार्यालय/ Corporate Centre

Ref. No.: 01: SEC :LA-4

Dated: 13.01.2020

Manager Listing Department National Stock Exchange of India Limited "Exchange Plaza", Bandra-Kurla Complex, Bandra (E) Mumbai -400 051	General Manager Department of Corporate Services Bombay Stock Exchange Limited Floor 25, Phiroze Jeejeebhoy Towers Dalal Street Mumbai-400 001
---	---

**Sub.: Quarterly Reconciliation of Share Capital Audit Report –
(Quarter from Oct- Dec 2019)**

Sir,

We enclose herewith the Reconciliation of Share Capital Audit Report for quarter ended December 31, 2019 pursuant to Regulation 76 of SEBI (Depositories and Participants) Regulations, 2018 and SEBI's circular No. D&CC/FITTC/CIR – 16/2002 dated December 31, 2002 for your information and records.

Thanking you,

Yours faithfully,

Nandini Sarkar

(Nandini Sarkar)
**Company Secretary &
Compliance Officer**

Encl: as above

नन्दिनी सरकार
NANDINI SARKAR
कंपनी सचिव
Company Secretary
एनटीपीसी लिमिटेड/NTPC Limited
NTPC Bhawan, Scope Complex,
7, Institutional Area, Lodhi Road, New Delhi

RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

(Pursuant to Regulation 76 of the SEBI (Depositories and Participants) Regulations, 2018
r/w SEBI Circular dated 31.12.2002)

1.	Report for the quarter ended	31.12.2019					
2.	ISIN	INE733E01010					
3.	Face Value	Rs. 10/- each					
4.	Name of the Company	NTPC LIMITED					
5.	Registered Office Address	NTPC Bhawan, Scope Complex, 7, Institutional Area, Lodhi Road, New Delhi - 110 003					
6.	Correspondence Address	Same as above					
7.	Telephone and Fax Nos.	Ph: 91- 11-2436 0100 Fax: 91- 11-2436 1018					
8.	Email Address	csntpc@ntpc.co.in, isd@ntpc.co.in, ntpccc@ntpc.co.in					
9.	Name of the Stock Exchange where the company's Securities are listed:	National Stock Exchange of India Limited, BSE Limited					
		Number of Shares				% of Total Issued Capital	
10.	Issued Capital	9,89,45,57,280				100.0000	
11.	Listed Capital (Exchange Wise) All (as per company records)	9,89,45,57,280				100.0000	
12.	Held in dematerialised form in CDSL	26,32,35,732				2.6604	
13.	Held in dematerialized form in NSDL	9,63,12,33,970				97.3387	
14.	Physical	87,578				00.0009	
15.	Total No. of Shares (12+13+14)	9,89,45,57,280				100.0000	
16.	Reasons for differences if any, between (10&11), (10&15), (11&15)	Nil					
17.	Certifying the details of changes in share capital during the quarter under consideration as per Table below:						
	Particulars	No. of shares	Applied/ Not Applied for listing	Listed on Stock exchanges (Specify names)	Whether intimated to CDSL	Whether intimated to NSDL	In principle approval pending for SE (specify names)
	Nil	Nil	Nil	Nil	Nil	Nil	Nil
18.	Register of Members is updated (Yes /No)	Yes					
	If not, updated up to which date	-					
19.	Reference of previous quarter with regard to excess dematerialized shares, if any	Nil					
20.	Has the Company resolved the matter mentioned in Point No.19 above, in the current quarter? If not reason why?	N.A					



Manish Ghia & Associates

21.	Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay:			
	Total No. of demat requests	No. of requests	No. of shares	Reason for delay
	Confirmed after 21 days.	Nil	Nil	N. A.
	Pending for more than 21 days.	Nil	Nil	N. A.
22.	Name, Telephone & Fax No. of Compliance Officer of the company	Ms. Nandini Sarkar Company Secretary & Compliance Officer Tel Ph: (91 11) 2436 0959 Fax No.: (91 11) 2436 0241		
23.	Name, Address, Telephone & Fax No., Regn No. of the Auditor	CS Manish L Ghia Partner M. No. FCS: 6252, C P No. 3531 Manish Ghia & Associates Company Secretaries, 4, Chandan Niwas (Old), 1st Floor, M. V. Road, Off. Andheri Kurla Road, Andheri (East), Mumbai – 400 069 Tel No. 022 2681 5400 Fax No. 022 2681 5455 Email: mg@mgconsulting.in		
24.	Appointment of common agency for share registry work (if yes, name and address)	M/s Alankit Assignments Limited Alankit Heights, 1E/13, Jhandewalan Extension, New Delhi -110055 Email: rta@alankit.com, alankit_ntpc@alankit.com Cont No: 011 - 42541234 / 42541956 / 23541234 Fax: 011-42541967		
25.	Any other detail that the auditor may like to provide, (e.g. BIFR Company, delisting from Stock Exchange, company changed its name etc.)	NIL		

Place: Mumbai
 Date: January 10, 2020
 UDIN: F006252B000033906



For Manish Ghia & Associates
 Company Secretaries

Manish L. Ghia

Manish L. Ghia
 Partner

M. No. FCS 6252 C.P. No. 3531