



A Maharatna Company

एन टी पी सी लिमिटेड

(भारत सरकार का उद्यम)

**NTPC Limited**

(A Govt. of India Enterprise)

केन्द्रीय कार्यालय / Corporate Centre

**Ref. No.:** 01: SEC :LA-4

**Dated:** 19.1.2018

<b>Manager</b> Listing Department National Stock Exchange of India Limited "Exchange Plaza", Bandra-Kurla Complex, Bandra (E) Mumbai -400 051	<b>General Manager</b> Department of Corporate Services Bombay Stock Exchange Limited Floor 25, Phiroze Jeejeebhoy Towers Dalal Street Mumbai-400 001
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**Sub.: Quarterly Reconciliation of Share Capital Audit Report –  
(Quarter from October – December 2017)**

Dear Sir,

We enclose herewith the quarterly Reconciliation of Share Capital Audit Report for quarter ending December 31, 2017 pursuant to SEBI's circular No. D&CC/FITTC/CIR – 16/2002 dated December 31, 2002 for your information and record.

Thanking you,

Yours faithfully,

(K.P. GUPTA)

**Company Secretary &  
Compliance Officer**

**Encl:** as above

पंजीकृत कार्यालय : एनटीपीसी भवन, स्कोप कॉम्प्लेक्स, 7, इंस्टीट्यूशनल एरिया, लोधी रोड, नई दिल्ली-110003

कार्पोरेट पहचान नम्बर: L40101DL1975GO1007966 टेलीफोन नं.: 011-24387333 फैक्स नं.: 011-24361018 ईमेल : ntpccc@ntpc.co.in वेबसाइट : www.ntpc.co.in

**Registered Office :** NTPC Bhawan, Scope Complex, 7, Institutional Area, Lodhi Road, New Delhi-110003

**Corporate Identification Number :** L40101DL1975GO1007966 **Tel. :** 011-24387333 **Fax :** 011-24361018 **E-mail :** ntpccc@ntpc.co.in

**Website :** www.ntpc.co.in

## RECONCILIATION OF SHARE CAPITAL AUDIT REPORT

(Pursuant to Regulation 55A of the SEBI (Depositories and Participants) Regulations 1996  
R/w SEBI Circular dated 31.12.2002)

1. Report for the quarter ended		31 <sup>st</sup> December, 2017	
2.	ISIN	INE733E01010	
3.	Face Value	Rs. 10/- each	
4.	Name of the Company	<b>NTPC LIMITED</b>	
5.	Registered Office Address	NTPC Bhawan, Scope Complex, 7, Institutional Area, Lodhi Road, New Delhi - 110 003	
6.	Correspondence Address	Same as above	
7.	Telephone and Fax Nos.	Ph: 91- 11-2436 0100 Fax: 91- 11-2436 1018	
8.	Email Address	info@ntpc.co.in, isd@ntpc.co.in	
9.	Name of the Stock Exchange where the company's Securities are listed:	National Stock Exchange of India Limited, BSE Limited	
		Number of Shares	% of Total Issued Capital
10.	Issued Capital	<b>8,24,54,64,400</b>	<b>100.00</b>
11.	Listed Capital (Exchange Wise) All (as per company records)	8,24,54,64,400	100.00
12.	Held in dematerialised form in CDSL	4,20,07,490	0.51
13.	Held in dematerialized form in NSDL	8,20,33,63,753	99.49
14.	Physical	93,157	0.00
15.	Total No. of Shares (12+13+14)	<b>8,24,54,64,400</b>	<b>100.00</b>
16.	Reasons for differences if any, between (10&11), (10&15), (11&15)	Nil	
17.	Certifying the details of changes in share capital during the quarter under consideration as per Table below:		
	Particulars	No. of shares	Applied/ Not Applied for listing
			Listed on Stock exchanges (Specify names)
			Whether intimated to CDSL
			Whether intimated to NSDL
			In principle approval pending for SE(specify names)
	Nil	Nil	Nil
			Nil
18.	Register of Members is updated (Yes /No)	Yes	
	If not, updated up to which date	-	



19.	Reference of previous quarter with regard to excess dematerialized shares, if any	Nil
20.	Has the Company resolved the matter mentioned in Point No.19 above, in the current quarter? If not reason why?	N.A
21.	Mention the total no. of requests, if any, confirmed after 21 days and the total no. of requests pending beyond 21 days with the reasons for delay.	Nil
22.	Name, Telephone & Fax No. of Compliance Officer of the company	<b>Mr. Kalyan Prasad Gupta</b> Company Secretary Tel Ph: (91 11) 2436 0071 Fax No.: (91 11) 2436 0241
23.	Name, Address, Telephone & Fax No., Regn No. of the Auditor	<b>Mr. Manish L.Ghia</b> Partner, C.P. No.3531 <b>Manish Ghia &amp; Associates</b> <b>Company Secretaries,</b> H. No. 8-3-898/16/4, 4 <sup>th</sup> Floor, Nagarjuna Nagar Colony, Road No. 2, Ameerpet, Hyderabad-500073, Telangana State. Phone( M): 09821133118 Email: mg@mgconsulting.in
24.	Appointment of common agency for share registry work (if yes, name and address)	<b>M/s Alankit Assignments Limited</b> Alankit Heights,1E/13, Jhandewalan Extension, New-Delhi-110055
25.	Any other detail that the auditor may like to provide, (e.g. BIFR Company, delisting from Stock Exchange, company changed its name etc.)	(i) Company has changed the Registrar & Share Transfer Agent (RTA) to Alankit Assignments Limited (new RTA w.e.f 01.12.2017) from Karvy Computershare Private Limited (existing RTA till 30.11.2017); (ii) During the quarter 3,99,991 Equity Shares of the Company were transferred to the Investor Education and Protection Fund pursuant to Section 124(6) of the Companies Act, 2013

For Manish Ghia & Associates  
Company Secretaries



**Manish L.Ghia**  
Partner

M. No. FCS 6252 C.P. No. 3531

Place : Hyderabad

Date : 18<sup>th</sup> January, 2018