



A Maharatna Company

**एन टी पी सी लिमिटेड**

(भारत सरकार का उद्यम)

**NTPC Limited**

(A Govt. of India Enterprise)

केन्द्रीय कार्यालय / Corporate Centre

**Ref. No.: 01: SEC: LA-1**

**Dated: August 21, 2018**

<p><b>(i) Manager</b> Listing Department National Stock Exchange of India Limited "Exchange Plaza" Bandra- Kurla Complex Bandra(E), Mumbai-400 051</p>	<p><b>(ii) General Manager</b> Department of Corporate Services Bombay Stock Exchange Limited Floor 25, Phiroze Jeejeebhoy Towers Dalal Street Mumbai-400 001</p>
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**Sub.: Annual Report for 42<sup>nd</sup> Annual General Meeting and Closure of Register of Members and Share Transfer Books**

Dear Sir,

42<sup>nd</sup> Annual General Meeting of the Members of the Company will be held on **Thursday, September 20, 2018 at 10.30 A.M. at Manekshaw Centre, Parade Road, New Delhi – 110010.**

Pursuant to Part A (A 12) of Schedule III to Regulation 30 and Part B (A 15) of Schedule III to Regulation 51 (2) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, a copy of the Annual Report of the Company for the year 2017-18, containing the Notice of the Annual General Meeting scheduled to be held on **Thursday, September 20, 2018**, Financial Statements for the year ending March 31, 2018, Independent Auditors' Report thereon, Directors' Report are enclosed for your reference and record. The same is also being e-mailed to NSE and BSE at [annualreports@nse.co.in](mailto:annualreports@nse.co.in) and [corp.relations@bseindia.com](mailto:corp.relations@bseindia.com) respectively and uploaded on NEAPS and BSE Listing Centre.

Pursuant to Regulation 42 (1) of the aforesaid Regulations and Section 91 of the Companies Act, 2013, it is hereby intimated that the Register of Members and Share Transfer Books of the Company will remain closed from September 8, 2018 to September 20, 2018 (both days inclusive). The final dividend on equity shares, as recommended by the Board of Directors, if declared at the Annual General

पंजीकृत कार्यालय : एनटीपीसी भवन, स्कोप कॉम्प्लेक्स, 7, इंस्टीट्यूशनल एरिया, लोधी रोड, नई दिल्ली-110003

कार्पोरेट पहचान नम्बर: L40101DL1975GO1007966 टेलीफोन नं.: 011-24387333 फैक्स नं.: 011-24361018 ईमेल : [ntpscc@ntpc.co.in](mailto:ntpscc@ntpc.co.in) वेबसाइट : [www.ntpc.co.in](http://www.ntpc.co.in)

**Registered Office :** NTPC Bhawan, Scope Complex, 7, Institutional Area, Lodhi Road, New Delhi-110003

**Corporate Identification Number :** L40101DL1975GO1007966 **Tel. :** 011-24387333 **Fax :** 011-24361018 **E-mail :** [ntpscc@ntpc.co.in](mailto:ntpscc@ntpc.co.in)

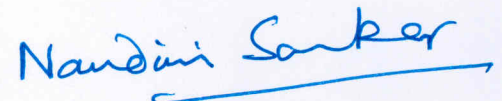
**Website :** [www.ntpc.co.in](http://www.ntpc.co.in)

Meeting, will be paid on October 1, 2018 to the Members whose names appear on the Company's Register of Members on September 20, 2018 in respect of physical shares. In respect of dematerialized shares, the dividend will be payable to the "beneficial owners" of the shares whose names appear in the Statement of Beneficial Ownership furnished by National Securities Depository Limited and Central Depository Services (India) Limited as at the close of business hours on September 7, 2018.

This is also to inform that remote e-voting period will commence on September 17, 2018 (9:00 a.m.) and will end on September 19, 2018 (5:00 p.m.). During this period, only those members of the Company, holding shares either in electronic or physical mode, as on the cut-off date i.e. September 14, 2018, shall be entitled to cast their vote.

Thanking You,

Yours faithfully,



(N. SARKAR)  
Company Secretary &  
Compliance Officer

Encl: as above

<b>CC: (i) National Securities Depository Ltd.</b> Trade World, 4 <sup>th</sup> Floor Kamala Mills Compound Senapathi Bapat Marg, Lower Parel, Mumbai-400 013	<b>(ii) Central Depository Services (India) Limited</b> Phiroze Jeejeebhoy Towers 28 <sup>th</sup> Floor, Dalal Street Mumbai-400 023
<b>(iii) Executive Director</b> Alankit Assignments Limited Alankit Heights, IE/13 Jhandewalan Extension, New Delhi - 110055	<b>(iv) IL&amp;FS Trust Company Limited</b> IL&FS Financial Centre, Plot C- 22; Block G, Bandra- Kurla Complex, Bandra (East), Mumbai Maharashtra- 400051
<b>(v) IDBI Trusteeship Company Limited</b> Asian Bldg., Ground Floor, 17, R. Kamani Marg, Ballard Estate, Mumbai -400001	